

EXTERNSHIP REGISTRATION FORM

Student Name: _____ Degree _____ Student ID #: _____ Class Year: _____

Type of Externship (select): ☐ Individual / ☐ Advanced

Semester (select): ☐ Fall 20__ / ☐ Spring 20__

This placement (select): ☐ will / ☐ will not be remote

Credit Hours (not including seminar) (select): ☐ 2 ☐ 3 ☐ 4

One credit hour = 50 hours externship fieldwork. Credit modifications are not permitted after the end of Drop/Add.

How many total credits are you registered for?: _____

Please note that you may not exceed a total of 16 credits, including Externship credits.

Have you previously registered for an ad hoc, independent study, or non-law course credit? ☐ Y / ☐ N

If yes, how many such credits have you already taken? _____

Taking an ethics course is a pre/co-requisite to taking an externship. Have you previously taken a Legal Ethics

Rules course? ☐ Y / ☐ N

If no, are you concurrently registered for an ethics course? ☐ Y / ☐ N

Are you planning to enroll in a Duke Law Clinic this semester? ☐ Y / ☐ N If yes, which one? _____

Have you obtained permission from both the clinic director and Professor Gordon? ☐ Y / ☐ N

Is this an Advanced Externship (i.e. have you previously completed an Externship)? ☐ Y / ☐ N

If yes, how many credits of Externship have you already taken, and at which placement site?

Are you planning to practice as a certified legal intern (NC State Bar Student Certification)? ☐ Y / ☐ N

Are you on an F or J Visa? Yes No

If yes, please indicate in the subject line when you submit your registration form to Holly Dorfman that you need to instructions on obtaining CPT.

☐ Mondays 5-7pm,

☐ This is my ONLY available option

☐ Wednesdays 6-8 pm,

This is my ONLY available option

☐ Either day works for me (thank you!!)

Externship Host Organization Contact Information:

Name of Organization/Office (including section or division of the organization/office):

Address: _____

Supervising Attorney's Name: _____

Supervising Attorney's Email and phone number: _____

Attach an "offer letter" from your Externship host organization, including an acknowledgement of the number of hours/credits that you are committing in the Externship placement.