

STUDENT/SUPERVISOR PLACEMENT AGREEMENT

The undersigned student at Duke University Law School and his or her supervisor from an organization, agency or firm participating with Duke Law School's Pro Bono Project agree to a placement according to the following terms and conditions.

1. The placement will be for a semester or until the agreed upon assignment(s) are completed.
2. The supervisor and student will meet at the beginning of the placement and agree upon the assignment to be performed, the hours required and the general schedule.
3. The student's assignment, described generally and briefly, is as follows: _____

4. The minimum number of hours required during this semester by the supervisor is: _____
5. In general and subject to reasonable variations, the schedule for the student's time is:

6. At the end of the semester, students and supervisors agree to complete a brief evaluation form.
7. At the end of the semester, students will return to the Office of Public Interest and Pro Bono in Suite 4050 a time log indicating how many hours have been completed, including travel and training.
8. Any legal work performed by a Duke Law student must, of course, be directly supervised by an attorney and the legal work remains the responsibility of that attorney. Duke Law School does not have malpractice insurance for law students and must be explicit that the work performed by these students is not on behalf of the University.
9. Any work performed for client cases is protected under the attorney/client privilege and shall be kept confidential. Such work will not be discussed with any person outside of the legal team without the permission of the undersigned supervisor.
10. Duke University School of Law is committed to a policy against discrimination in employment. Accordingly, the School's Pro Bono Project can only make placements to employers whose practices are consistent with non-discrimination.
11. Students who do not complete the placement to the reasonable satisfaction of the supervisor and the Pro Bono Project Director will not be able to list the placement on their resumes or otherwise participate in the Pro Bono Project.

We agree to this placement and to the terms and conditions of this placement contract.

Name of Placement, Organization or Firm

Student's Name (please print)

Student's Signature

Date

Supervisor's Name (please print)

Supervisor's Signature

Date

Supervisor's Email address

Note to Students: Please make three copies--one for yourself, one for the supervisor, and one that you return to the Duke Law Office of Public Interest and Pro Bono.