

NOTE

Employment Advice: The top part of this form should be filled out if you seek employment advice from Dean Spruill in the Office of Public Interest and Pro Bono. You might first want to review the employment section of the Duke Law School Public Interest website.

Pro Bono Advice: If you would like advice on how to select your pro bono placement, please fill out both sections of the form. It is very important that you review the many placement listings before the interview.

Please bring this with you to your appointment.

Student Information Sheet for Pro Bono & Employment Advice

Office of Public Interest & Pro Bono

Duke University School of Law

Date: _____

Name: _____ Class Year/Degree: _____

Email: _____ Phone: _____

Background

Undergraduate School: _____ Year of Graduation _____

Undergrad Major/Degree: _____

Other Advanced Degrees/Schools, if any: _____

Where are you from? (Area or areas lived most of your life) _____

Briefly describe college extra-curricular activities:

Briefly describe employment/work experience, indicating in each case whether it was during college summers or after college:

If you have been out of college for a year or more, describe any significant post-college volunteerism or interests: _____

List, if any, your pro bono, public service, public interest, or clinic work done at Duke Law, indicating year and semester:

Career Aspirations (to the extent known)

Which sector(s): Non-Profit ____ Government ____ Law Firm ____

Geographic choices: _____

Areas of Law: _____

Other Considerations: _____

Aspirations for Your Next Job (1L summer __; 2L summer __; after graduation __)

Which sector(s): Non-Profit ___ Government ___ Law Firm ___

Geographic choices: _____

Areas of Law: _____

Other Considerations: _____

Law School Employment History

1L Summer _____

2L Summer _____

Non-English Language proficiency? Language _____ Degree of proficiency _____

What else should I know about you? _____

What employment or pro bono advice do you seek? _____

*****Additional Questions to Help You Select the Best Pro Bono Placement*****

Possible Pro Bono Choices of Interest

List the names of Organizations/Agencies/Firms whose placement descriptions in the Pro Bono placement listings sound interesting (list from 3 to 10 choices):

Sector Preference, if any: __ Government Agency
 __ Private Attorney Pro Bono
 __ Non-Profit Organization (Legal Services or other legal
 advocacy)

Job Function Preferences, if any:

__ Administrative Hearings __ Case Preparation __ Client Interviewing __ Court Experience
__ Non-Legal Work __ Policy Work __ Research & Writing __ Other _____

Areas of law of most interest (for example, children's law, civil liberties, civil rights, clerkship, community economic development, consumer law, criminal defense, criminal prosecution, death penalty, domestic violence, education, elder law, employment, environment, farm worker, gay/lesbian rights, health, housing, immigration, international human rights, legal services, mental health, public benefits, regulatory, tax, other):

Which of these criteria is important in selecting the best placement for you? (You may wish to rank.)

___ Type of law/organization ___ Job function ___ Client contact
___ On-site work at relatively set times each week

