

DUKE LAW EVENT PARKING GUIDELINES

All visitors to the Law School, between the hours of 7am and 4pm Monday through Friday, **MUST** park in the Science Drive Visitors' Lot, located across from The Fuqua School of Business on Science Drive. The Law School holds 10 reserved spaces in this lot each weekday to accommodate Law School visitors.

To park in the lot, visitors must pay at the self-pay kiosk or display a visitor's pass. Visitor passes can be requested through Event Manager and are available for pick up from Nanika Rhodes at the 3rd Floor Registration Desk. Passes are \$5 each and may be paid for in cash or charged to a fund code. It is a good idea to obtain passes for visitors well in advance of their visit, so that the pass may be mailed to the visitor in order to avoid a return trip to their vehicle upon arrival.

For events that require more than 10 parking passes to accommodate participants and attendees, parking should be arranged through Duke University Parking & Transportation. For instructions, [visit their website](#) or contact the Parking & Transportation office directly at 668-5407.

Depending on the number of spaces required and the details of the event, additional costs--over and above the \$5/ pass--may apply. A parking attendant may also be required to monitor the lot. Attendant fees are \$30/hour/attendant with a three hour minimum.

For questions regarding parking needs, please contact the Events Office at events@law.duke.edu or 613-8548.