

DUKE LAW iRECORD INSTRUCTIONS

To record an event in the classrooms:

1. On the screen choose "Event Record"
2. Choose the shot ("Rear Camera" is typically used)
3. Zoom or move the camera angle as needed
4. Go back to the main menu

In the media cabinet:

Press and hold the on button on the iRecord device for 3 seconds. Insert the USB into the computer (make sure the USB cable from the iRecord is still plugged into the computer).

Back on the desktop:

1. Click iRecord on desktop
2. Click first button, "Record PC"
3. Click on the button that looks like "Tools"
4. Make sure the destination folder = Kingston (USB brand) E, then click "OK"
5. Compress = VGA change to QVGA
6. Push the red button to record
7. Push the red button to stop
8. Go to My Computer, Drive E to see the recording (*optional*)

For questions or help, contact Media Services prior to your event at media@law.duke.edu.