

**Part II. DISCRIMINATORY BEHAVIOR COMPLAINT FORM**

*FOR COMPLETION BY STUDENTS DESCRIBING  
DISCRIMINATORY BEHAVIOR DURING THE RECRUITING PROCESS OR SUMMER EMPLOYMENT*

**Students should also read the Law School's Policy & Procedures for addressing student complaints of this nature.** Completed forms should be directed to and/or completed in conjunction with a meeting with the Director of Recruiting, a Career Counselor, or Associate Dean of the Career & Professional Development Center, preferably within 48 hours and if at all possible no later than 14 days after the incident. All complaints will remain anonymous outside of the review Committee.

Date of completion of this form: \_\_\_\_\_

Name of student: \_\_\_\_\_

Class year: \_\_\_\_\_

Telephone & Email: \_\_\_\_\_

Name of individual and organization allegedly engaging in discrimination:  
\_\_\_\_\_

Date and time of the interview or incident: \_\_\_\_\_

Have you already addressed the situation with the offending person or with a representative of his/her organization? Please describe this interaction and the outcome.

Please attach a complete description of the alleged act of discrimination. Where possible, quote the conversation in which the discriminatory behavior occurred. Attach any relevant documents.

Are you aware of any other alleged discriminatory conduct by this organization or interviewer? If so, please describe in an attachment.

Agreed upon next steps following meeting with Career Center:  
\_\_\_\_\_  
\_\_\_\_\_

Student signature: \_\_\_\_\_